

GUIDELINES

1. Please submit this application at least *14 days prior* to the date of the event to:

*Jackson Police Department
P.O. Box 637
N168W20733 Main Street
Jackson, Wisconsin 53037*

2. If the block party needs to be rescheduled, please notify the police department at (262) 677-4949. Please make notification prior to the date of event.
3. Determining factors for approval of this request: time of event, duration, estimated attendance, location, disruption to the orderly flow of traffic, and response of emergency vehicles to the area.
4. There must be immediate access of the surrounding area for emergency personnel and apparatus at all times.
5. Access must be provided to other residents using the street.
6. The Street Department will deliver barricades to the applicant's residence in time for the event. Barricades will be picked up at the applicant's residence on the following business day after the event.
7. Applicant is responsible for placing barricades at the entrance and exit points of the street closure, and for removing barricades upon the deadline of the event.
8. Applicant is responsible for the repair and/or replacement of any lost, stolen, or damage caused to the barricades, as well as any other equipment furnished to the applicant by the village for the block party.
9. Applicant assumes the responsibility of cleaning up and removing all debris from public areas (streets, sidewalks, area between sidewalk and curb) upon the deadline of the event.
10. Businesses and neighbors in the surrounding area have the right to enjoy peace and quiet at their property. Any disruption will be evaluated by the police department to determine an appropriate remedy. This form of action may include revocation of the block party and street closure permit.
11. Block parties shall start no earlier than 10:00 A.M., and shall terminate no later than 11:00 P.M.
12. Alcohol may not be consumed on streets, sidewalk, or other public property!